

Republic of the Philippines
City/Municipality of Pagbilao
Province of Quezon

OFFICE OF THE BUILDING OFFICIAL

ARCHITECTURAL PERMIT

APPLICATION NO.	AP NO	BUILDING PERMIT NO.

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT		LAST NAME		FIRST NAME		M.I.		TIN			
FOR CONSTRUCTION OWNED BY AN ENTERPRISE				FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY					
ADDRESS: NO.,		STREET,		BARANGAY,		CITY/MUNICIPALITY		ZIP CODE		TELEPHONE NO	
LOCATION OF CONSTRUCTION:		LOT NO. _____		BLK NO. _____		TCT NO. _____		TAX DEC. NO. _____			
STREET _____		BARANGAY _____		CITY/ MUNICIPALITY OF _____							
SCOPE OF WORK											
☐ NEW CONSTRUCTION				☐ RENOVATION _____				☐ RAISING _____			
☐ ERECTION				☐ CONVERSION _____				☐ ACCESSORY BUILDING/STRUCTURE _____			
☐ ADDITION				☐ REPAIR _____				☐ OTHERS (Specify) _____			
☐ ALTERATION				☐ MOVING _____							

BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

1. ARCHITECTURAL FACILITIES AND OTHER FEATURES PURSUANT TO BATAS PAMBANSA BILANG 344, REQUIRING CERTAIN BUILDINGS, INSTITUTIONS, ESTABLISHMENTS AND PUBLIC UTILITIES TO INSTALL FACILITIES AND OTHER DEVICES.														
☐ STAIRS			☐ WASH ROOMS AND TOILETS			☐ SWITCHES, CONTROLS, BUZZERS			☐ DRINKING FOUNTAINS					
☐ WALKWAYS			☐ LIFTS/ELEVATORS			☐ HANDRAILS			☐ PUBLIC TELEPHONES					
☐ CORRIDORS			☐ RAMPS			☐ THRESHOLDS			☐ SEATING ACCOMMODATIONS					
☐ DOORS, ENTRANCES & THRESHOLDS			☐ PARKING AREAS			☐ FLOOR FINISHES			☐ OTHERS (Specify) _____					
2. PERCENTAGE OF SITE OCCUPANCY						3. CONFORMANCE TO FIRE CODE OF THE PHILIPPINES (P.D. 1185)								
PERCENTAGE OF BUILDING FOOTPRINT _____ %						☐ NUMBER AND WIDTH OF EXIT DOORS			☐ FIRE WALLS			☐ OTHERS (Specify)		
_____						☐			☐					
PERCENTAGE OF IMPERVIOUS SURFACE AREA _____ %						☐ WIDTH OF CORRIDORS			☐ FIRE FIGHTING AND SAFETY FACILITIES					
PERCENTAGE OF UNPAVED SURFACE AREA _____ %						☐ DISTANCE TO FIRE EXITS			☐ SMOKE DETECTORS					

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
_____ Date _____	
ARCHITECT (Signed and Sealed Over Printed Name)	
Address	
IAPOA No.	Validity
PRC No.	Validity
PTR. No	Date Issued
Issued at	TIN

BOX 4

SUPERVISOR / IN-CHARGE OF ARCHITECTURAL WORKS	
_____ Date _____	
ARCHITECT (Signed and Sealed Over Printed Name)	
Address	
IAPOA No.	Validity
PRC No.	Validity
PTR. No	Date Issued
Issued at	TIN

BOX 5

BUILDING OWNER		

(Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

BOX 6

WITH MY CONSENT: LOT OWNER		

(Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION

BOX 7

RECEIVED BY	DATE
FIVE (5) SETS OF ARCHITECTURAL DOCUMENTS	
☐ 1. VICINITY MAP/LOCATION PLAN WITHIN A TWO-KILOMETER RADIUS ☐ 2. SITE DEVELOPMENT PLAN ☐ 3. PERSPECTIVE ☐ 4. FLOOR PLANS ☐ 5. ELEVATIONS, AT LEAST FOUR (4) ☐ 6. SECTIONS, AT LEAST TWO (2) ☐ 7. CEILING PLANS SHOWING LIGHTING FIXTURES AND DIFFUSERS	☐ 8. DETAILS OF RAMPS, PARKING FOR THE DISABLED, STAIRS, FIRE ESCAPES, CABINETS AND PARTITIONS ☐ 9. SCHEDULE OF DOORS AND WINDOWS ☐ 10. SCHEDULE OF FINISHES FOR FLOORS, CEILINGS AND WALLS ☐ 11. ARCHITECTURAL INTERIOR ☐ 12. SPECIFICATIONS ☐ 13. COST ESTIMATE ☐ 14. OTHERS (Specify)

BOX 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ARCHITECTURAL DRAWINGS					
SPECIFICATIONS					
OTHERS (Specify)					

BOX 9

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That under Article 1723 of the Civil Code of the Philippines, the architect (and engineer) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from the completion of the building/structure, the same should collapse due to defect in the plans or specifications or defects in the ground. The engineer or architect who supervises the construction shall be solidarily liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials.
2. That the proposed architectural works shall be in accordance with the architectural plans filed with this Office and in conformity with the latest Architectural Code of the Philippines, the National Building Code and its IRR.
3. That prior to any construction activity, a duly accomplished prescribed **"Notice of Construction"** shall be submitted to the Office of the Building Official.
4. That upon completion of the construction, the licensed full-time inspector and supervisor/in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents, and shall also accomplish the Certificate of Completion stating that the architectural works conform to the provision of the Architectural Code, the National Building Code and its IRR.
5. That this permit is null and void unless accompanied by the building permit.

PERMIT ISSUED BY:

Engr. Ryam J. Tolentino

BUILDING OFFICIAL

(Signature Over Printed Name)

Date _____